



**workplace  
resource**

A Certified Herman Miller Dealer

## Equal Employment Opportunity Disclosure / Voluntary Self Identification

It is the policy of Workplace Resource to provide equal employment opportunity to all employees and candidates for employment without regard to race, color, religion, sex, national origin, age, handicap or veteran status or status within any other protected group. Various agencies of the United States government require employers to collect information about applicants. Information requested on this form is for the purposes of compliance with these record keeping requirements and to determine recruiting and employment patterns. Such information will in no way affect the decision regarding your consideration for employment opportunities. This data will be kept confidential. Completion of this form is voluntary and is not a requirement for employment.

**Please fill out the form below and give this back to Human Resources. Thank you for your cooperation.**

**First name:** \_\_\_\_\_ **Last name:** \_\_\_\_\_

**Position Title:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Gender:**  Male  Female  Choose not to disclose

**Race/Ethnicity (the following definitions are taken from the Equal Employment Opportunity Commission (EEOC); please select the one that most closely represents your race/ethnicity):**

- American Indian or Alaskan Native - a person with origins in any of the original peoples of North America and who maintains cultural identification through tribal affiliations or community recognition
- Asian - a person with origins in any of the original peoples of the Far East, Southeast Asia, the Indian subcontinent. Also included are the countries of China, Japan, Korea, the Philippine Islands, and Samoa. The Indian subcontinent includes: Bangladesh, Bhutan, India, Nepal, Pakistan, Sikkim, and Sri Lanka
- Black or African American - a person with origins in any of the black racial groups of Africa who is not of Hispanic origin.
- Hispanic or Latino - a person of Mexican, Puerto Rican, Cuban, South American, or other Spanish culture or origin, regardless of race.
- Native Hawaiian or other Pacific Islander
- Two or more races
- White/Caucasian - a person with origins in any of the original peoples of Europe, North Africa, or the Middle East who is not of Hispanic origin.
- Choose not to disclose